**IEEE EMC Society**

**Standards Advisory and Coordination Committee (SACCom)**

**8 December 2019**

**Reno, Nevada**

Tentatively 10:30 to 11:30 am PST as Reno is on California time

Room location to be posted in hotel

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| 1. 11
 | 1 | Opening of meeting Welcome and Introductions | Chair |  |
| 1. 2
 | 2 | Duty to Inform | Chair | <https://standards.ieee.org/about/sasb/patcom/materials.html>  |
|  | 3 | Approve minutes of New Orleans meeting | Secretary | <http://www.emcs.org/advisory-meetings.html>  |
|  | 4 | Review scope and plans |  | <http://www.emcs.org/advisory-and-coordination.html> |
|  | 5 | Review Membership |  Secretary | <http://www.emcs.org/advisory-membership.html> [SAE AE4 replacement](SAE%20NEW%20REP.docx) |
|  | 6 | Review new EMCS web site for SACCom | Secretary | <http://www.emcs.org/advisory-and-coordination.html>  |
|  | 7 | Further plans for 2020 | Chair/SDECom chair |  |
|  | 8 | Present update reports since Reno meeting presented by SACCom members present  | SACCom members in attendance | <http://www.emcs.org/member-reports.html>  |
|  | 9 | Review of standards strategic plan | VP for Standards |  |
|  | 10 | Progress on getting additional members | secretary |  |
|   | 11 | AOB | Chair |  |
|  | 12 | Next Meeting | Chair | First quarter 2020? |
|  | 13 | Adjourn | Chair |  |